

Warehouse Security Readiness Checklist

A practical self-assessment for warehouse, distribution, and logistics operations.

Facility: _____ Date: _____

Completed by / title: _____

HOW TO USE | Mark each item Yes, No, or Not Sure. Use “N/A” only if the control does not apply. A “Yes” means the control is in place and has been checked—not simply that a policy exists.

1 Perimeter & Exterior

- Property boundaries and restricted areas are clearly defined.
☐ Yes ☐ No ☐ Not sure ☐ N/A
- Perimeter fencing, gates, and barriers are inspected and maintained.
☐ Yes ☐ No ☐ Not sure ☐ N/A
- Exterior lighting adequately covers entrances, yards, and parking areas.
☐ Yes ☐ No ☐ Not sure ☐ N/A
- Vegetation, stored materials, or equipment do not create concealment areas.
☐ Yes ☐ No ☐ Not sure ☐ N/A
- After-hours perimeter checks and escalation procedures are documented.
☐ Yes ☐ No ☐ Not sure ☐ N/A

2 Doors, Keys & Access Control

- Exterior doors close, latch, and lock reliably.
☐ Yes ☐ No ☐ Not sure ☐ N/A
- Employee access is limited to areas required for their roles.
☐ Yes ☐ No ☐ Not sure ☐ N/A
- Visitor and contractor check-in, identification, and escort rules are followed.
☐ Yes ☐ No ☐ Not sure ☐ N/A
- Keys, badges, and credentials are promptly disabled or recovered when access ends.
☐ Yes ☐ No ☐ Not sure ☐ N/A
- Emergency exits remain unobstructed and comply with life-safety requirements.
☐ Yes ☐ No ☐ Not sure ☐ N/A

3 Cameras, Alarms & Monitoring

- Cameras cover priority entrances, loading docks, and high-value areas.
☐ Yes ☐ No ☐ Not sure ☐ N/A
- Camera views, recording quality, timestamps, and retention are checked regularly.
☐ Yes ☐ No ☐ Not sure ☐ N/A

3. Known camera blind spots are documented and addressed.

☐ Yes ☐ No ☐ Not sure ☐ N/A

4. Intrusion alarms are tested and response contacts kept current.

☐ Yes ☐ No ☐ Not sure ☐ N/A

5. Security incidents and alarm events can be retrieved and reviewed when needed.

☐ Yes ☐ No ☐ Not sure ☐ N/A

4 Shipping, Receiving & Yard Security

1. Drivers, carriers, and delivery appointments are verified before access.
☐ Yes ☐ No ☐ Not sure ☐ N/A
2. Loading dock doors and unattended trailers are secured when appropriate.
☐ Yes ☐ No ☐ Not sure ☐ N/A
3. Trailer, seal, and shipment discrepancies are documented and escalated.
☐ Yes ☐ No ☐ Not sure ☐ N/A
4. Yard entry and vehicle movements are controlled or monitored.
☐ Yes ☐ No ☐ Not sure ☐ N/A
5. High-value shipments have additional documented handling controls.
☐ Yes ☐ No ☐ Not sure ☐ N/A

5 Inventory & Loss Prevention

1. Inventory adjustments, write-offs, and unusual variances receive review.
☐ Yes ☐ No ☐ Not sure ☐ N/A
2. High-value or theft-prone inventory is stored with appropriate restrictions.
☐ Yes ☐ No ☐ Not sure ☐ N/A
3. Returns, damaged goods, scrap, and disposal processes are controlled.
☐ Yes ☐ No ☐ Not sure ☐ N/A
4. Separation of duties exists for sensitive inventory transactions where feasible.
☐ Yes ☐ No ☐ Not sure ☐ N/A
5. Loss events are recorded, investigated, and used to improve controls.
☐ Yes ☐ No ☐ Not sure ☐ N/A

6 People, Procedures & Preparedness

1. Employees know how to report suspicious activity and security incidents.
☐ Yes ☐ No ☐ Not sure ☐ N/A
2. Written security procedures are current, accessible, and assigned to owners.
☐ Yes ☐ No ☐ Not sure ☐ N/A
3. Supervisors periodically review incident trends and corrective actions.
☐ Yes ☐ No ☐ Not sure ☐ N/A
4. Emergency response and evacuation procedures are practiced as appropriate.
☐ Yes ☐ No ☐ Not sure ☐ N/A
5. A process exists to track security deficiencies through resolution.
☐ Yes ☐ No ☐ Not sure ☐ N/A

Readiness Snapshot

Yes: _____ No: _____ Not sure: _____ N/A: _____

Priority concerns / areas to verify:

Next steps: Assign an owner and target date for each “No” or “Not sure” response. Address urgent life-safety concerns immediately through appropriate facility procedures. Recheck controls after corrective action.

When to Consider an Independent Assessment

Consider a comprehensive assessment if you have repeated losses, unresolved access or camera gaps, recent operational changes, inconsistent security practices across sites, or difficulty prioritizing security spending.

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Schedule a security consultation: [Jake@crtginc.com](mailto:jake@crtginc.com) | (423) 304-5156 | www.crtginc.com

This checklist is an educational screening tool, not a certification, guarantee of protection, or substitute for a site-specific professional assessment. Do not record passwords, alarm codes, camera layouts, or other sensitive security details on copies shared externally.